

CLIFTON PARK TRUSTEES

MINUTES

May 1, 2020

Present: Due to the current global health pandemic COVID-19, this scheduled meeting was conducted through a conference call. Coleman, Fraser, Frost, Meany, Seibert, and Graves were all in attendance.

Minutes: Minutes from the last meeting on April 3 were reviewed and approved with edits and will be posted on the web site.

Financials: Monthly and YTD financial statement were reviewed. No notable or unexpected issues were noted.

Legal update: CPT reviewed the status of the 2018 lawsuit, Dueck, et. al. vs Trustees. Court operations are currently delayed due to the COVID-19 environment. Under the current schedule, the Plaintiffs have until June 16, 2020 to file an amended complaint.

Maintenance: Several planned and already contracted maintenance work has been on hold due to the Governor's Stay-at-Home order. This includes the garden circle concrete barrier project, beach house and deck painting, and tennis court resurfacing. CPT will reach out to these companies as to when they will be able to proceed.

CPT discussed the boardwalk project currently in the planning stage. CPT will request that the architect (AoDK) submit sketches which will also be used in conjunction with initial budget estimates in preparation for the virtual Town Hall meeting planned for May 21. A similar request will also be made to engineering firm (ETS) regarding the retaining wall project.

Beach season events in relation to COVID-19: Due to the Governor's order on social distancing (currently extends to May 29, 2020), the annual beach clean-up will be delayed to start around May 15. CPT will identify a list of gardening projects that need to be completed from Kathy Weiss. This list will be sent out virtually to members to be able to sign up for small-scale projects and gardening that need to be done and can be completed by a small group of volunteers.

CPT will direct the Maintenance Supervisor to replace damaged boardwalk wood and railroad tie curbing (this has most recently been performed during beach clean-up).

-The annual Town Hall meeting will be conducted using the Zoom platform as scheduled for May 21, 2020 at 6pm. CPT will review the agenda prior via email. CPT will notify park residents, Clifton Club members and Lagoon residents of this change.

The restrooms, playground, tennis and paddle courts will remain closed until the Governor has lifted the Stay-at-Home order. CPT will generally follow the City of Lakewood's practices with respect to these recreation activities as they would apply to a private property. The picnic tables will also remain unavailable and stacked.

Beach operations due to COVID-19: Trustees Frost, Meany, and Fraser will meet and develop initial options and contingencies for potential rules and operations –changes pertaining to the beach at the conclusion of this scheduled meeting. They will report their conclusions to all beach members via an email blast.

Car stickers and access: –CPT will contact the head guard with a revised approach placing stickers on members vehicles. All stickers will be installed in the presence of the guards, with no exceptions. Guard installation of the stickers (as in prior years) will only be conducted if both the member and the guard are mutually comfortable with this act; otherwise the stickers will be applied by the member. The guards' health and safety is the number one concern of the Trustees.

CPT is still in the process of updating the beach table reservation system. No table reservations are being taken at this time and this topic will be addressed at the next meeting.

Next meeting: May 29, 2020, –7:30am –place to be determined at a later date.