

## CLIFTON PARK TRUSTEES

## MINUTES

March 30, 2021

Meeting held using the Zoom platform

**Present:** Coleman, Fraser, Frost, Meany, Seibert and Graves

**Minutes:** Minutes from the meeting on February 26, 2021 were approved with edits and will be posted on the web site.

**Financials:** No issues

**-Legal update:** CPT reviewed the progress of the 2020 lawsuit, Dueck vs the Trustees.

**Maintenance and supplies:** The City of Lakewood approved the design drawings for the sewer and construction will commence after a two week delay. The Shotcrete wall is scheduled to commence construction in May when the weather is warmer.

The Secretary will reach out to the maintenance supervisor about repairing 2 broken picnic table bench seats. The secretary will order one additional fire pit for the beach. Trustees are evaluating an upgrade of the QuickBooks accounting software to the current web-based version. Seibert is reviewing the technical complexity. Fairview Home Improvement will replace the screen door on the guard house.

**Lagoon permissive rights letters:** Frost is in the process of finalizing the permissive rights letters that will be sent to the Lagoon residents.

**Beach house rules:** Fraser will work on combining the current information that residents receive when they rent the beach house. The Trustees approved the use of food trucks as an option for food service when a member reserves the beach house.

**New business:** Seibert will prepare an initial outline and draft slides for the upcoming (May) Annual Meeting in advance of the next Trustee meeting. The secretary will obtain signs with the correct date for beach cleanup and flower planting days.

**Next meeting:** Friday, April 30, 7:30 am Zoom platform