

**. Clifton Park Trustees  
Annual Retreat Meeting  
December 9, 2021**

**Present:** Trustees Coleman, Fraser, Frost, Meany, Seibert, and Secretary/Treasurer Graves

**Minutes:** Minutes from the meeting October 1, 2021 were approved and will be posted on the website.

**Financials:** Cash flow and current balances for the period ending December 7, 2021 were reviewed. No major issues were discussed.

**Maintenance and Projects:**

Proposed 2022 projects are as follows:

The Shotcrete wall which was slated to be done in 2021 is currently on hold due to the pending outcome of the soil testing and slope analysis required by the City of Lakewood in order to obtain the construction permit. A 2022 start date for the project is hopeful in the spring.

New lighting around the Lagoon

Completion of the engineering study for the riverfront bulkhead project

Beach Road paving and curbs will commence once the Shotcrete project is completed. A traffic light system will need to be installed as one side of the road will be done at the time.

CPT discussed placing a new volleyball court on the beach north of the playground.

CPT will continue to maintain the paddle ball court with needed repairs. The possibility of a pickle ball surface to be placed on the court was discussed.

Painting of the beach house deck and bathrooms. Coleman was able to secure a contractor, Allure Painting, for this during the meeting.

CPT had a lengthy discussion of the picnic table reservation system. CPT will put out for bid to several IT companies .

Fraser will contact Kathy Weiss and discuss the gardens at the beach. Limiting the amount of annuals planted to avoid weeds was discussed. CPT will advise the maintenance supervisor to water the box planters at the beach house daily in the summer.

**Legal Update:** No significant Court activities or decisions have occurred since the October Trustees Meeting.

**Administration:**

CPT will review the 2022 beach rules and send out for approval prior to the March 1 mailing. Seibert presented past years table reservation usage information which CPT reviewed.

An update to the Goose dog permission letter at the beach will be reviewed and a draft will sent out for review.

A signup sheet will be placed at the beginning of beach cleanup and those in attendance will be able to make picnic table reservations at the conclusion of BCU. Those not in attendance will have the ability to make reservations on Monday following BCU through the guards.

Key Beach Dates for 2022

Beach clean-up - TBD

Beach clean-up rain date - TBD

Town hall meeting - TBD

Annual beach sleep over - TBD

**2022 Budget:**

Meany will send out a draft of the 2022 budget for review, based on the major project plans discussed at the retreat and general expense estimates.

**Next Meeting:**

**TBD**