

CLIFTON PARK TRUSTEES

MINUTES

July 28, 2023

Present: Coleman, Fraser, Seibert, Graves. Meany was excused and not present.

Minutes: Minutes from June 2, 2023, and June 30, 2023 meetings were reviewed and approved with edits and will be posted on the Trustee web site.

The maintenance supervisor, Anthony Gallagher, joined the meeting at 7:00 am to review the Beach conditions and operations. The Trustees thanked him for the excellent condition of the sand beach. He reported 2 loads of debris were recently collected and removed.

The Trustees requested weekly (or more frequent if needed) cleaning of the new concrete curbs using a powered blower. Tony reported he has a personal one to use temporarily until a new blower is purchased by the Trust. He will also compile a list of any shop items necessary for use in his role of maintenance supervisor at the beach.

Tony discussed the set-up time of the beach house and challenges related to members requesting early arrival. Due to the necessity of having to clean the beach house from parties the night before, the Trustees agreed to maintain the 12-noon set up arrival time noted in the beach house confirmation letter that members receive upon receipt of their reservation. CPT thanked him for his report, and he was excused at approximated 7:25 am.

Financials: No material issues were noted in the YTD financials. Both income collections and expenditures are consistent with plan and budget.

Legal Update: The Trustees are complying through their attorneys with the plaintiff's recent Discovery request for documents related to the 2018 lawsuit in Probate court.

Maintenance: The maintenance supervisor will speak to the foreman from the landscaping company regarding the swale and garden beds. These areas are to be weeded weekly under the annual agreement. Any issues with the company not performing these duties will be reported to Trustee Coleman.

CPT will have Chuck Neilsen inspect the north beach house doors for leaks during heavy rains. He will report back and repair it accordingly. CPT approved proceeding with a topographic survey of Beach Rd from the guard house to the point. This will be needed for future improvements to the curbs, boardwalk and paving of the Beach Rd to the point.

Reservation System: Seibert reported that this project will have more information on this at the next meeting.

Trustee Selection – The Trustee screening/nomination committee is currently compiling names for the vacant Trustee position based on the application received from beneficiaries and will report back to the current Trustees in the next 2 weeks with their identified candidates.

New Business- CPT discussed having the guards attend the next CPT meeting but will defer this for discussion at the next regular meeting.

The tennis courts will be scheduled for repair in the spring of 2024. Trustee Fraser will investigate who is attending lessons being given by Kris Gambrell. Only members should be participating in lessons given Kris at the beach. An annual contribution toward the court maintenance will be discussed at the next meeting.

Next meeting: Friday, August 25, 2023, at the beach.