

## **Meeting Minutes - Clifton Park Trustees Meeting – Friday, April 24, 2026**

**Present** – Trustees, Coleman, Fraser, McCaffrey, Meany, Seibert, and Secretary Graves met at 7AM at the beach.

**Minutes** – The Trustees reviewed and approved the minutes from the Trustee meeting on December 18, 2025, with edits. The minutes will be posted on the website.

**Financial Review** – 2026 Assessment collections are following historic patterns and no issues were reported.

**Beach Personnel** – The Clifton Park Trustees received via email the resignation of Beach Custodian, Matthew Pietch effective 5/1/26. CPT discussed the necessary replacement options needed to fill this position. Trustee Coleman will contact a local landscaper to discuss his ability to complete the weeklong, large scale beach cleaning which includes operating a backhoe to remove winter debris from the beach. Trustee Fraser will contact the current beach house cleaning company to inquire about collecting trash from the picnic areas daily as an added role. Two new guards have been hired and will be starting soon. The guards will continue to inspect the playground equipment on a weekly basis and log any issues. Trustee Meany will coordinate a picnic table reservation system refresher training with the current and new guards.

**Maintenance Projects and Updates** – CPT had a lengthy discussion on the planned electrical beach lighting upgrade. Trustees Coleman and Seibert previously met on April 15th with electrical contractor and those plans were reviewed. The contractor agreed to and did prepare additional lighting scenario studies to assess the lighting conditions under various quantities and locations of lighting fixtures.

The number of bollard lights that will be needed along the boardwalk from the east end of patio to the point (end of the current boardwalk) was discussed. CPT approved the 20-bollard plan. The current tall poles in the playground area and in front of the beach house will not be replaced at this time pending further discussion.

Minor adjustments will be completed to the new beach house shutters by the installer. Tree trimming has been completed at the beach and on other Trust common properties this past week. Badger Daylighting completed sewer maintenance at the beach this week as well.

**17884 Beach Rd** – The Trustees discussed the letter received from Hahn Loeser regarding the findings of the research they provided to the owners of the property at 17884 Beach Rd and agreed on the response to that letter. Trustee McCaffrey will draft the response in an email to Dennis Rose of Hahn Loeser. This will be reviewed by the other Trustees and then sent on to Dennis Rose upon that consensus.

**Lagoon property encroachment** – The owner of the new home currently being built in the Lagoon has requested his new driveway extend onto Clifton Park Trustee property. The owner has provided incomplete information for the Trustees to assess the request. Trustee Seibert will contact the owners to request a site-review of the request.

**Lagoon gate proposal** – CPT have agreed to meet with the Lagoon Trustees and several Lagoon residents to discuss the open gate proposal concept. The Trustees are awaiting scheduling options from the Lagoon cohort.

**Town Hall meeting** – CPT will update slides in preparation for the meeting on May 14, 2026. Pictures of the current guards will be included this year.

**NO WAKE sign-** The Ohio Department of Natural Resources has requested a NO WAKE sign be posted on the stone break wall along the Rocky River. CPT approved this request.

**Next meeting – Friday May 29, 2026 at the beach**